[TEMPLATE LETTER

for **new** pupils]

Dear parents,

Your child is due to start at our school.

Pursuant to Section 20 Paragraph 9 of the German Law on the Prevention and Control of Infectious Diseases (IfSG), schoolchildren must present evidence that they have been adequately vaccinated against measles or are immune to measles **before** starting school. The required evidence can be provided in the following ways:

1. through a **vaccination certificate** (“Impfpass”) or a **medical certificate** (also in the form of an annex to the examination booklet for children) stating that your child has **adequate vaccination protection** against measles, or
2. a medical certificate stating that your child is **immune to measles**, or
3. a medical certificate stating that your child cannot be vaccinated for medical reasons (**contraindication**) or
4. confirmation from a government agency or from the management of another body regulated under the law that your child **was already in possession** of evidence as specified under 1

or 2 above.

If you do not have either the vaccination certificate or any other certificate of vaccination against measles (e.g. annex to the examination booklet), you should contact your family doctor or paediatrician. If applicable, your child can catch up on any missing vaccinations or confirm that they have already been vaccinated (where this was not entered in the vaccination certificate), that they have already had measles or confirm their immunity status. If measles vaccination is not possible for your child due to medical reasons (contraindication), he/she may also provide a medical certificate stating the period for which the contraindication applies.

I would therefore ask you to provide me with one of the above-mentioned documents by **[*day before the start of school*]** at the latest. The document will be returned to you once it has been checked.

Please note:

If no appropriate documents are provided or there is any doubt with regard to the genuineness of the document which is provided or the correctness of the content of the document which is provided, I will be legally obliged to immediately notify the health authority\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

and to provide the health authority with personal data.

The health authority may ask you to attend a consultation and decide whether a fine will be imposed.

It may be that

1. vaccination against measles is only possible at a later point in time or can only be completed at a later point in time or
2. the medical certificate (regarding existing immunity against measles or a contraindication) is no longer valid due to having expired.

In this case, you must provide the proof within one month of it becoming possible for your child to get vaccinated against measles or for this vaccination to be completed or within one month of the expiry of the validity of the medical certificate provided pursuant to b).

Please keep in mind that full measles vaccination not only protects the pupils themselves against measles, but also those around them who cannot be vaccinated, such as infants or immunocompromised persons.

Further information can also be found on the website of the Federal Ministry of Health:

<https://www.bundesgesundheitsministerium.de/impfpflicht/faq-masernschutzgesetz.html>

Persons with statutory health insurance are entitled to vaccinations. This includes the recommended measles vaccinations.

**Please note the following data protection information:**

Name and contact details of the officer responsible for processing personal data: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(school name and contact details)

Contact details of the official data protection officer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The school will record submission of the documentation by each pupil. The documents will be retained until the pupil leaves the school.

In the event no proof is provided or if there is any doubt regarding the genuineness of the document which is provided or the correctness of the content of the document which is provided, pursuant to Section 20 (9)

Sentence 2 Infection Protection Act, the name, date of birth, gender and address of the school pupil and, for pupils under the age of 18, also the name and address of the individual entitled to custody and, if available, their telephone number and email address must be provided to the responsible health authority.

You have the right to receive information about your child's personal data from the school. You have the right to rectification, erasure and restriction of data, the right to object to the processing and the right to data portability. Furthermore, you have the right to appeal to the data protection supervisory authority, the state officer for data protection and freedom of information Baden-Württemberg.

Kind regards,